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Education, Training and Development Practices Sector Education and Training Authority

78 Retief  
Cnr Peter Mokaba Street  
Sparkling Office Park  
Potchefstroom  
2531

08/12/2021

**Kgaka Kgolo Institute (Pty) Ltd**

This serves as confirmation that **Kgaka Kgolo Institute (Pty) Ltd** has been awarded Re-Accreditation valid until **31/03/2025**, as a Skills Development Provider

**The Credentials for the awarded status is:**

<b>Accreditation Status</b>	Re-Accredited
<b>Registration Number</b>	
<b>Accreditation Number</b>	ETDP10759
<b>Primary ETQA</b>	ETDPSETA
<b>Start Date</b>	01/04/2020
<b>End Date</b>	31/03/2025

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Qualification			
Qualification ID	Level	Credits	Title
23117	Level 05	120	Higher Certificate: Early Childhood Development (LP Recorded against Qualification ID 64649)
50334	Level 05	120	National Certificate: Occupationally Directed Education Training and Development Practices
58761	Level 04	140	Further Education and Training Certificate: Early Childhood Development

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Elective Unit Standards

Unit Standard ID	Level	Credits	Title
10288	Level 05	8	Organise a programme of learning
10289	Level 05	24	Facilitate a programme of learning
10294	Level 05	10	Identify and respond to learners with special needs and barriers to learning
10295	Level 05	8	Promote lifelong learning and development
10305	Level 06	16	Devise interventions for learners who have special needs
110506	Level 04	4	Demonstrate and apply knowledge and understanding of the basic components and fundamental skills of effective communication
114476	Level 05	12	Use multi-media to facilitate and mediate learning
114942	Level 03	2	Describe how to manage reactions arising from a traumatic event
115753	Level 05	15	Conduct outcomes-based assessment
115755	Level 06	10	Design and develop outcomes-based assessments
115759	Level 06	10	Conduct moderation of outcomes-based assessments
119665	Level 05	12	Demonstrate understanding of the concept of human rights and democracy and its application in society
120372	Level 04	5	Explain fundamentals of project management
123394	Level 05	10	Develop outcomes-based learning programmes
123398	Level 05	5	Facilitate the transfer and application of learning in the workplace
123400	Level 06	5	Evaluate and promote education training and development (ETD) providers, services and products for organisational use
123401	Level 06	15	Design outcomes-based learning programmes

The information in this communication is confidential and may be legally privileged.

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15096	Level 05	5	Demonstrate an understanding of stress in order to apply strategies to achieve optimal stress levels in personal and work situations
15217	Level 05	6	Develop an organisational training and development plan
15218	Level 06	4	Conduct an analysis to determine outcomes of learning for skills development and other purposes
15222	Level 05	3	Promote a learning culture in an organisation
15227	Level 04	4	Conduct skills development administration in an organisation
15232	Level 05	6	Coordinate planned skills development interventions in an organisation
243812	Level 05	12	Monitor and control the execution of the project management plan for a simple to moderately complex project
243815	Level 05	12	Manage stakeholder relations on a project
243820	Level 05	12	Develop an optimised work and resource schedule for a simple to moderately complex project
244256	Level 05	15	Facilitate a Numeracy Learning Programme in the Reception Year
244257	Level 05	15	Facilitate a Literacy Learning Programme in the Reception Year
244260	Level 05	15	Facilitate a Life Skills Learning Programme in the Reception Year
244478	Level 05	5	Manage an Early Childhood Development service
244570	Level 05	5	Demonstrate knowledge and application of efficient study skills
252041	Level 05	5	Promote a learning culture in an organisation
263936	Level 05	5	Apply knowledge of issues of diversity in a specific South African context
7407	Level 05	18	Manage a Medium-scale ECD Service
7408	Level 05	12	Facilitating a Life Skills Learning Programme in the Reception Year

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Website: [www.etdpseta.org.za](http://www.etdpseta.org.za) - e-mail: [info@etdpseta.org.za](mailto:info@etdpseta.org.za) - Anti Corruption Hotline: 0800 204 937

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7409	Level 05	12	Facilitating a Literacy Learning Programme in the Reception Year
7410	Level 05	12	Facilitating a Numeracy Learning Programme in the Reception Year
7978	Level 05	15	Plan and conduct assessment of learning outcomes
9935	Level 05	12	Manage a learnership/learning programme

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**CONDITIONS FOR ACCREDITATION ( Kgaka Kgolo Institute (Pty) Ltd )**

The ETDP SETA should not be brought into any disrepute. Therefore, your Institution must abide with the ETDP SETA policies and procedures on accreditation, monitoring; assessments, verification and certification. As a Skills Development Provider, it is imperative that quality training is conducted against the national standards and quality assurance requirements, in the event of non-compliance, the ETDP SETA shall investigate the complaint/s and may de-accredit your Institution.

During this accreditation term, your Institution must upload learner achievements, implement and review its Quality Management System. The learning programme training period will take on the lifespan of the unit standard, qualification or the accreditation duration of your Institution or whichever date comes first. It is, therefore, your Institution's responsibility to ensure that the learning programme is updated and meets the necessary quality assurance requirements. Furthermore, your Institution is responsible for the submission of a re-accreditation application, which must be made to the ETDP SETA at least one (01) year before the expiry date of the accreditation term.

**USE OF ETDP SETA LOGO**

Please take note that the provider may not use the ETDP SETA logo under any circumstances if written permission is not granted. The ETDP SETA will not hesitate in taking legal action should this be violated.

**NATIONAL LEARNER RECORDS DATABASE (NLRD) UPLOAD**

The ETDP SETA is pleased to report that your company details have been updated on the ETDP SETA MIS system and your accreditation information will be uploaded every year to SAQA for the purposes of updating the National Learner's Records Database (NLRD).

**DUAL ACCREDITATION**

Primary accredited provider wishing to extend their scope to include programmes that are quality assured by a particular ETQA should inform the ETDP SETA and the provider will be granted programme approval by the secondary ETQA. Once accredited the provider may not seek accreditation with any other ETQA.

Yours sincerely



**Nombulelo Nxesi**

**Chief Executive Officer**

### Notification of Registration with the LGSETA

Enclosed herewith please find your company's status with the LGSETA

### The Accreditation Status with the LGSETA include:

A. Your company's accreditation number with the LGSETA	<b>LGRS-1412-160317</b>
B. Your Company's unique identifier with the LGSETA	<b>ETDP10759</b>
C. Your ETQA ID with LGSETA	<b>581</b>
D. Accreditation Start Date	<b>31 March 2020</b>
E. Accreditation End Date	<b>31 March 2025</b>
F. Your record was last updated	<b>04 June 2018</b>

### LGSETA's responsibility during the accreditation period:

- A. The LGSETA will conduct monitoring and evaluation visit on an annual basis to ensure that the organization continuously complies with the legislative requirements for accreditation And consistently promotes good quality teaching, learning and assessment within its period of accreditation.
- B. The seta will send a self-evaluation tool to providers on an annual basis to identify provider's needs and this will help the seta to conduct relevant capacity building to providers.
- C. A yearly customer survey will be conducted and providers will be given feedback of the survey.

### The Provider's responsibility during the accreditation period:

- A. A. The training provider's must ensure that the learning programme/s is/are updated and meets the necessary requirements..
- B. Training providers must re-apply for learning programme approval timeously and ensure that it is in line with the replacement Qualification(s)/Unit Standard(s). If any.
- C. The Provider must apply for reaccreditation 6 months prior to expiry date of accreditation.
- D. In addition, it is the training provider's responsibility to request for a verification audit once assessments and moderation of learner achievements have been conducted. Please contact the LGSETA ETQA on 011 456 8579 to arrange for the verification visit.
- E. The Provider must apply for the use of the LGseta logo, applications to be addressed to [lazaruss@lgseta.org.za](mailto:lazaruss@lgseta.org.za).
- F. Providers are not allowed to use the Seta logos without the permission of the seta.

The LGSETA would like to congratulate you on this achievement and your commitment to ensuring quality education is delivered to learners.

Yours Truly



**Frans Sechele**  
**ETQA Manager**



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**Your organization's accreditation status are specifically associated with the following:**

**Registered Assessor/s linked to you organisation**

Assessor Identifier	Surname	First Name	Registration Start Date	Registration End Date
LGRS-A1101-1508	Mabille	Tebogo	2020-May-11	2023-May-11
LGRS-A1006-1059	MASHAPA	LESIBE	2022-Apr-04	2025-Apr-04
LGRS-A1101-1420	Motsoahae	Dorcas	2019-Jul-02	2022-Jul-01
LGRS-A1107-1680	Sebotsane	Moeng	2018-Oct-08	2021-Oct-07
LGRS-A1412-226	Sedumedi	Shima	2018-Jun-15	2024-Aug-30
LGRS-A1603-466	Seleke	Baleseng	2016-Mar-16	2024-Jun-28

**Registered Moderator/s linked to you organisation**

Moderator Identifier	Surname	First Name	Registration Start Date	Registration End Date
Mod597TebMa0711	Mabille	Tebogo	2020-May-11	2023-May-11
M-LGRS1059	MASHAPA	LESIBE	2022-Apr-04	2025-Apr-04

**Qualification/s linked to your organisation**

Qualification ID	Title	NQF Level	Accreditation Start Date	Accreditation End Date
50081	Further Education and Training Certificate: Leadership Development	NQF Level 4	2020-Mar-31	2025-Mar-31
49605	National Certificate: Environmental Practice	NQF Level 2	2020-Mar-31	2025-Mar-31
57823	National Certificate: Ward Committee Governance	NQF Level 2	2020-Mar-31	2025-Mar-31

**Unit Standard/s linked to your organisation**

Unit Standard ID	Title	NQF Level	Accreditation Start Date	Accreditation End Date
119463	Access and use information from texts	NQF Level 2	31 March 2020	31 March 2025
8963	Access and use information from texts	NQF Level 2	31 March 2020	31 March 2025
8968	Accommodate audience and context needs in oral communication	NQF Level 3	31 March 2020	31 March 2025
242877	Advise stakeholders on the management of a skills development programmes	NQF Level 5	31 March 2020	31 March 2025
119517	Advocate and lobby community issues	NQF Level 3	31 March 2020	31 March 2025
120300	Analyse leadership and related theories in a work context	NQF Level 5	31 March 2020	31 March 2025
120305	Analyse the role that emotional intelligence plays in leadership	NQF Level 5	31 March 2020	31 March 2025
10140	Apply a range of project management tools	NQF Level 4	31 March 2020	31 March 2025
119350	Apply accounting principles and procedures in the preparation of reports and decision making	NQF Level 5	31 March 2020	31 March 2025
116917	Apply advanced principles of complexity theory to organisational transformation	NQF Level 5	31 March 2020	31 March 2025
115395	Apply and explain the generic business process and value chain model	NQF Level 5	31 March 2020	31 March 2025
9009	Apply basic knowledge of statistics and probability to influence the use of data and procedures in order to investigate life related problems	NQF Level 2	31 March 2020	31 March 2025
120394	Apply communication principles, strategies and processes in a leadership role	NQF Level 4	31 March 2020	31 March 2025
242891	Apply communication, interpersonal and conflict management principles in Ward Committee functions, processes	NQF Level 2	31 March 2020	31 March 2025
119554	Apply environmental management tools to assess impacts	NQF Level 2	31 March 2020	31 March 2025
14534	Apply knowledge of community issues in relation to development projects	NQF Level 3	31 March 2020	31 March 2025
9015	Apply knowledge of statistics and probability to critically interrogate and effectively communicate findings on life related problems	NQF Level 4	31 March 2020	31 March 2025
120391	Apply leadership skills to relationship management	NQF Level 4	31 March 2020	31 March 2025

120303	Apply principles of risk management	NQF Level 5	31 March 2020	31 March 2025
14784	Apply sampling theory and practice in the chemical industry	NQF Level 2	31 March 2020	31 March 2025
13202	Apply study and learning techniques	NQF Level 2	31 March 2020	31 March 2025
116121	Apply sustainable farming practices to conserve the ecological environment	NQF Level 2	31 March 2020	31 March 2025
115401	Apply the basic principles of issue management	NQF Level 5	31 March 2020	31 March 2025
113955	Apply the Batho Pele principles to own work role and context	NQF Level 3	31 March 2020	31 March 2025
120392	Apply the concept and principles of knowledge management to leadership	NQF Level 4	31 March 2020	31 March 2025
116345	Apply the principles of budgeting within a municipality	NQF Level 5	31 March 2020	31 March 2025
115407	Apply the principles of change management in the workplace	NQF Level 5	31 March 2020	31 March 2025
120311	Apply visionary leadership to develop strategy	NQF Level 5	31 March 2020	31 March 2025
113818	Clean and maintain area of responsibility	NQF Level 2	31 March 2020	31 March 2025
11903	Co-ordinate the development and implementation of organisational social responsibility strategies	NQF Level 5	31 March 2020	31 March 2025
14051	Collect and record data	NQF Level 2	31 March 2020	31 March 2025
13217	Collect and use information	NQF Level 2	31 March 2020	31 March 2025
8330	Combat problem plants	NQF Level 2	31 March 2020	31 March 2025
12461	Communicate at work	NQF Level 2	31 March 2020	31 March 2025
12334	Conduct water process laboratory tests	NQF Level 2	31 March 2020	31 March 2025
13679	Control and extinguish a fire in a conservation area	NQF Level 2	31 March 2020	31 March 2025
15216	Create opportunities for innovation and lead projects to meet innovative ideas	NQF Level 5	31 March 2020	31 March 2025
12351	Demonstrate An Ability To Work With Local Communities	NQF Level 2	31 March 2020	31 March 2025
242896	Demonstrate an understanding and apply the broad principles of Ward Committee functioning to participate in municipal processes	NQF Level 2	31 March 2020	31 March 2025
113960	Demonstrate and apply knowledge of the ethical standards in the Public Sector	NQF Level 4	31 March 2020	31 March 2025
337063	Demonstrate knowledge and insight into the principles of monitoring and evaluation in assessing organisation and/or programme performance in a specific context	NQF Level 5	31 March 2020	31 March 2025
123462	Demonstrate knowledge and understanding of the project and the project support services environment	NQF Level 3	31 March 2020	31 March 2025

242894	Demonstrate knowledge of gender, equity and diversity issues in development projects	NQF Level 3	31 March 2020	31 March 2025
12352	Demonstrate knowledge of the roles and responsibilities of a community committee	NQF Level 2	31 March 2020	31 March 2025
12033	Demonstrate knowledge of water cycle, water and wastewater systems and processes	NQF Level 2	31 March 2020	31 March 2025
7480	Demonstrate understanding of rational and irrational numbers and number systems	NQF Level 2	31 March 2020	31 March 2025
14667	Describe and apply the management functions of an organization	NQF Level 4	31 March 2020	31 March 2025
12465	Develop a learning plan and a portfolio for assessment	NQF Level 2	31 March 2020	31 March 2025
120390	Develop and apply a service culture to a leadership role	NQF Level 4	31 March 2020	31 March 2025
242890	Display an understanding of core municipal processes and Ward Committee participation in these processes	NQF Level 3	31 March 2020	31 March 2025
242892	Display an understanding of the Constitution, structure of Ward Committees and the roles and responsibilities of committee members	NQF Level 2	31 March 2020	31 March 2025
242893	Display an understanding of the policy and legal framework guiding the Ward Committee system and its functioning	NQF Level 2	31 March 2020	31 March 2025
8974	Engage in sustained oral communication and evaluate spoken texts	NQF Level 4	31 March 2020	31 March 2025
116949	Establish how a value system underpins organisational transformation	NQF Level 5	31 March 2020	31 March 2025
120393	Explain and apply legislation and policies applicable to leadership in a specific sector or context	NQF Level 4	31 March 2020	31 March 2025
120389	Explain and apply the concept, principles and theories of motivation in a leadership context	NQF Level 4	31 March 2020	31 March 2025
123436	Facilitate community participation in democratic processes and structures	NQF Level 3	31 March 2020	31 March 2025
123464	Gather information and provide assistance for project planning and scheduling functions	NQF Level 3	31 March 2020	31 March 2025
113959	Identify basic employment rights and responsibilities and deal appropriately with own grievances and disputes	NQF Level 3	31 March 2020	31 March 2025
9008	Identify, describe, compare, classify, explore shape and motion in 2- and 3-dimensional shapes in different contexts	NQF Level 2	31 March 2020	31 March 2025
116924	Implement a programme of diversity management in the workplace	NQF Level 5	31 March 2020	31 March 2025

116922	Implement a value system to effect organisational transformation	NQF Level 5	31 March 2020	31 March 2025
8972	Interpret a variety of literary texts	NQF Level 3	31 March 2020	31 March 2025
114226	Interpret and manage conflicts within the workplace	NQF Level 5	31 March 2020	31 March 2025
8969	Interpret and use information from texts	NQF Level 3	31 March 2020	31 March 2025
11818	Investigate work opportunities in order to make a personal career/employment decision	NQF Level 2	31 March 2020	31 March 2025
13220	Keep the work area safe and productive	NQF Level 2	31 March 2020	31 March 2025
8962	Maintain and adapt oral communication	NQF Level 2	31 March 2020	31 March 2025
119454	Maintain and adapt oral/signed communication	NQF Level 2	31 March 2020	31 March 2025
8346	Manage cultural heritage resources in the field	NQF Level 2	31 March 2020	31 March 2025
119336	Manage the development and performance of human capital in the public sector	NQF Level 5	31 March 2020	31 March 2025
123465	Measure and plan own performance and behaviour in line with roles and responsibilities in a project team	NQF Level 3	31 March 2020	31 March 2025
12444	Measure, estimate and calculate physical quantities and explore, describe and represent geometrical relationships in 2-dimensions in different life or workplace contexts	NQF Level 2	31 March 2020	31 March 2025
116077	Monitor water quality	NQF Level 2	31 March 2020	31 March 2025
116080	Monitor, collect and collate agricultural data	NQF Level 2	31 March 2020	31 March 2025
119557	Operate waste disposal facilities	NQF Level 2	31 March 2020	31 March 2025
12036	Orientate self in the workplace	NQF Level 2	31 March 2020	31 March 2025
13258	Participate in work group activities	NQF Level 2	31 March 2020	31 March 2025
12484	Perform basic fire fighting	NQF Level 2	31 March 2020	31 March 2025
12483	Perform basic first aid	NQF Level 2	31 March 2020	31 March 2025
8332	Perform conservation guardianship	NQF Level 2	31 March 2020	31 March 2025
13221	Perform routine maintenance	NQF Level 2	31 March 2020	31 March 2025
13934	Plan and prepare meeting communications	NQF Level 3	31 March 2020	31 March 2025
114585	Plan strategically to improve business performance	NQF Level 4	31 March 2020	31 March 2025
120383	Provide assistance in implementing and assuring project work meets quality requirements	NQF Level 3	31 March 2020	31 March 2025
8975	Read analyse and respond to a variety of texts	NQF Level 4	31 March 2020	31 March 2025
116064	Recognise and identify the basic functions of the ecological environment	NQF Level 2	31 March 2020	31 March 2025

9016	Represent analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	NQF Level 4	31 March 2020	31 March 2025
119555	Separate, handle, store, treat and transport waste	NQF Level 2	31 March 2020	31 March 2025
10146	Supervise a project team of a developmental project to deliver project objectives	NQF Level 5	31 March 2020	31 March 2025
242895	Support the facilitation of development project service delivery in a Ward Committee context	NQF Level 2	31 March 2020	31 March 2025
119553	Take action to address impacts on the environment	NQF Level 2	31 March 2020	31 March 2025
12463	Understand and deal with HIV/AIDS	NQF Level 2	31 March 2020	31 March 2025
8348	Understand Nature Conservation issues	NQF Level 2	31 March 2020	31 March 2025
10718	Use a personal budget to manage own money	NQF Level 2	31 March 2020	31 March 2025
119460	Use language and communication in occupational learning programmes	NQF Level 2	31 March 2020	31 March 2025
8967	Use language and communication in occupational learning programmes	NQF Level 2	31 March 2020	31 March 2025
7469	Use mathematics to investigate and monitor the financial aspects of personal and community life	NQF Level 2	31 March 2020	31 March 2025
7468	Use mathematics to investigate and monitor the financial aspects of personal, business, national and international issues	NQF Level 4	31 March 2020	31 March 2025
12153	Use the writing process to compose texts required in the business environment	NQF Level 4	31 March 2020	31 March 2025
119556	Use tools and operate equipment in an environmentally responsible manner	NQF Level 2	31 March 2020	31 March 2025
9007	Work with a range of patterns and functions and solve problems	NQF Level 2	31 March 2020	31 March 2025
119558	Work with, use and care for materials and resources which can impact on health and the environment	NQF Level 2	31 March 2020	31 March 2025
8964	Write for a defined context	NQF Level 2	31 March 2020	31 March 2025
8976	Write for a wide range of contexts	NQF Level 4	31 March 2020	31 March 2025
8970	Write texts for a range of communicative contexts	NQF Level 3	31 March 2020	31 March 2025
119456	Write/present for a defined context	NQF Level 2	31 March 2020	31 March 2025



Date: 11 January 2021

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Services SETA Accreditation No: 13141

**RE - Accreditation of Provider – Kgaka Kgolo Institute Pty Ltd- 2008/001955/07**

As per the delegation from the Quality Council for Trades and Occupations in terms of the NQF Act (Act No.67 of 2008) and Skill Development Act, 1998 (Act No. 97 of 1998, as amended), this letter serves to confirm that the accreditation for **Kgaka Kgolo Institute Pty Ltd** accreditation no. **13141** has been extended in line with the SAQA qualification/s last date of Enrolments end date. Please refer to the table below:

Name of Learning Skills Programme	NQF Level	Number of Credits	Expiry Date	Unit Standards / Qualification aligned to Learning programme		Qualification to which the learning program and unit standards are linked / contextualized
				Qual. US ID	Title	
National Certificate: New Venture Creation (SMME)	2	138	2023-06-30	49648	National Certificate: New Venture Creation (SMME)	National Certificate: New Venture Creation (SMME) Qualification ID: 49648 NQF Level: 2 Credits: 138 Registration start date: 2018-07-01 Registration end date: 2023-06-30 Last date of enrolment: 2024-06-30 Last date of achievement: 2027-06-30
Further Education and Training Certificate: New Venture Creation	4	149	2023-06-30	66249	Further Education and Training Certificate: New Venture Creation	Further Education and Training Certificate: New Venture Creation Qualification ID: 66249 NQF Level: 04 Credits: 149 Registration start date: 2018-07-01 Registration end date: 2023-10-30 Last date of enrolment: 2024-06-30

